



Financial Aid Office  
 PO Box 756360  
 Fairbanks, AK 99775  
 phone (907) 474-7256 fax (907) 474-7065  
[financialaid@alaska.edu](mailto:financialaid@alaska.edu)

## Satisfactory Academic Progress (SAP)

Changes Due to Federal Regulations Effective Fall 2011 Semester

OLD WAY	NEW WAY
SAP evaluated once per academic year for students in good standing.	SAP evaluated at the end of each semester for every student.
Students must maintain 75% completion rate to remain in good standing	Students must maintain a 67% completion rate to remain in good standing.
Undergraduate students must maintain a 2.0 cumulative GPA to remain in good standing.	SAME
A student may receive financial aid for 150% of the credits required for his/her degree	SAME but better enforcement
A student whose cumulative GPA and/or completion rate does not meet SAP but meets SAP in his/her most recent semester can be placed on PROBATION and allowed to receive aid.	A student's entire cumulative academic history must be used in calculating SAP. No more PROBATION in this scenario.
NONE	A student who is in good standing one semester, then falls below SAP standards the next semester will be placed on WARNING status and allowed to receive financial aid. This student must meet SAP standards the next semester or become INELIGIBLE.
Transfer credits from outside the UA system are not used to calculate SAP.	All transfer credits accepted by UAF will count as attempted and earned hours for SAP completion rate and 150% calculation
Letter of support from advisor is required for 3rd SAP appeal or earlier in some cases.	Students who cannot mathematically get back to a 2/3 completion rate in one semester (12 credits) must formulate an academic plan with an advisor. Academic plan will always be required for students who fall below a 2.0 GPA.
"Bad grades" from longer than 5 years ago could be excluded from SAP calculation.	A student's entire cumulative academic history must be used in calculating SAP.
All repeated coursework counts towards financial aid enrollment.	Passed classes may be repeated once to count for financial aid enrollment. Failed or no-credit-earned classes may be repeated indefinitely.

## Frequently Asked Questions

### **Q: How do I know what my completion rate is?**

A: Your completion rate is your earned credit hours divided by your attempted credit hours. For example, if you have attempted 20 hours and earned 16 hours, your completion rate is .8 or 80%. Credits count as attempted but not earned if you receive an F, NB, I, AU, DF, W, NC, or NP grade for the class.

### **Q: When will I know my SAP status after the semester ends?**

A: The financial aid office will calculate SAP for all students after grades have been posted for the semester. This is usually about 1-2 weeks after the last day of classes. Students who are ineligible or on warning status will be emailed (to your alaska.edu email) to tell them of their status and next steps. You can also view your SAP status on UAonline.

### **Q: What should I write in my SAP appeal?**

A: An appeal should have two main components: an explanation of why you did not meet SAP standards and your plan to improve your performance and meet the standards. Most appeals are a few paragraphs long. If you have any documentation that explains your circumstances (medical records, legal records, etc.) you should attach them to your appeal.

### **Q: How do I know if I need an academic plan?**

A: You will get an email from the financial aid office informing you that you must file an appeal and get an academic plan to receive further financial aid. Your status on UAonline will also indicate if you need to get an academic plan.

### **Q: How do I get an academic plan?**

A: If you need an academic plan, you should contact your advisor. Students with a declared major should see their academic department, RSS, or SSSP advisor. Advising center advisors will see undeclared and general studies students. If you are not in the Fairbanks area, your advisor may be able to discuss the terms of your academic plan via email or telephone.

### **Q: I got some really bad grades 10 years ago when I first took some classes at UAF. I've been doing really well the past two semesters when I came back to school. Will these old grades hurt my SAP status?**

A: They could, depending on your cumulative GPA, how many credits are "bad" and how many credits you have earned since then. If you are ineligible due to a situation like this, you should explain your circumstances in your appeal.

**Q: I saw my advisor and got an academic plan last semester. I have followed my academic plan, but my GPA is not yet up to 2.0 and my completion rate is only 62%. Can I receive financial aid this semester?**

A: Yes, a student who fulfills the terms of his/her academic plan is eligible the next semester, even if the 2.0 and 67% standards are not yet met.

**Q: I am a in a bachelor's degree program that requires 130 credits but I have changed my major three times over the course of my studies and I have withdrawn from quite a few courses over the years. In total, I have attempted 219 credits. Will I be ineligible for financial aid?**

A: Yes. Your attempted credits are more than 195, 150% of the credits required for your degree program. However, you do have the opportunity to file an appeal explaining your circumstances and see your advisor to get an academic plan that projects your plan to complete your degree.

## **New SAP status codes you will see on ROASTAT and UAonline.**

<b>ELIG</b>	Eligible. Meets all criteria for eligibility. This status also assigned to new students.
<b>WARN</b>	Warning. Student does not meet 67% and/or 2.0 requirements but was eligible in most recent semester. May receive aid for one semester, but must meet requirements by next semester.
<b>INELNP</b>	Ineligible. Does not meet 67% requirement but could reach it by attempting and earning 12 credits. Appeal required but no academic plan.
<b>INELPL</b>	Ineligible – academic plan required. Does not meet 67% and/or 2.0 requirements. Will take more than 12 credits to meet requirements. Appeal AND academic plan required.
<b>IN150</b>	Ineligible – 150% violation. Student has attempted more than 150% of credits required for current degree program. Appeal AND academic plan required.
<b>INELDQ</b>	Ineligible – academic disqualification. Student has been removed from academic program. Must be readmitted to a degree program to receive aid. May also need appeal/plan to be eligible for aid.
<b>GRNSUB</b>	Grades not submitted. Unable to calculate SAP because grades from previous semester have not been submitted.
<b>APPREC</b>	Appeal Received. Student’s appeal/plan has been received and logged in at the financial aid office but not reviewed yet. Typical review time is 2-3 days.
<b>DENIED</b>	Appeal Denied. More information on denial will be given in ROAMESG. Often this status is used when appeal is incomplete, for example written appeal turned in but no academic plan or vice-versa.
<b>PROB</b>	Probation – no academic plan. Student was formerly INELNP and appeal was approved.
<b>PROBL1</b>	Probation – 1 <sup>st</sup> academic plan. Student was formerly INELPL and appeal and academic plan were approved.
<b>PROBL2</b>	Probation – 2 <sup>nd</sup> academic plan. Student was formerly INELPL and did not fulfill requirements of academic plan. 2 <sup>nd</sup> appeal and academic plan were approved.
<b>PRBPLF</b>	Probation – Final academic plan. Student was formerly INELPL and did not fulfill requirements of academic plan. Appeal and final academic plan were approved – last chance!
<b>CHEKPL</b>	Check Plan. Student was on probation with an academic plan previous semester. Student does not yet meet 67% and 2.0 requirements for full eligibility. Financial aid office will check to see if student fulfilled the requirements of the plan to determine new status. (This status is not permanent.)

# Examples

1. Heather is a new first-year student at UAF. She registers for 15 credits for the fall semester. She finds it too hard to wake up in time for her 8:00 AM math class and withdraws from those 3 credits. At the end of the semester, she has some problems with her roommate and can't study for her psychology final. She fails that 3 credit class. Heather passes her remaining classes and her GPA is 1.8. What is her SAP status after fall semester?

2. Robert is in good standing with a 3.0 GPA and 30 credits earned out of 36 attempted. He registers for 15 credits for the fall semester. Unfortunately, Robert has trouble with his work schedule and withdraws from 9 of his fall credits. He gets an incomplete for one 3 credit class and passes another 3 credit class with a B. What is his SAP status after fall semester?

Continued – Robert registers for 16 credits the following spring semester. He is gets sick several times that semester and has to withdraw from his 4 credit chemistry class because he missed too many labs. He took 6 credits of distance education classes but received incompletes for those classes because he had trouble with her computer. He passed 6 credits for spring with a 2.5 average. What is Robert's SAP status after spring semester?

3. Mary transferred to UAF as a junior with 86 credits towards a biology degree from Other University. After attempting 82 credits at UAF towards her biology degree, Mary decides that she would rather be a political science major. After meeting with her advisor, Mary knows that she needs to take and pass at least 42 credits to earn her political science degree. Mary has a problem. What is it?

4. David is going back to school in the spring semester! He has 14 earned credits out of 20 attempted and a 3.0 GPA from when he attended several years ago. For the spring semester, David registers for 12 credits but fails his 5 credit Spanish class because he really has a personality conflict with the instructor. His new cumulative GPA is 2.2. What is his SAP status after spring semester?

Continued – David takes the summer off and enrolls in classes for the fall semester. He registers for 11 credits. Midway through the semester, David changes his 4 credit Calculus class to an audit because the material is difficult and he doesn't think he will get a good grade. He passes the rest of his classes with mostly Bs and at the end of fall semester his new cumulative GPA is 2.6. What is David's SAP status at the end of fall semester?

## **Contact Info:**

Deanna Dieringer, Director  
[dldieringer@alaska.edu](mailto:dldieringer@alaska.edu)  
(907) 474-6629

Julie Parshall, Assoc. Director  
[jcparshall@alaska.edu](mailto:jcparshall@alaska.edu)  
(907) 474-5372